



Karaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

"Ka whangaia, ka tupu, ka puawai."

25th March 2024

Meeting Opened: 5.09pm

Present: Anna Powrie, Portia O'Kane, Tyrone Riley, John Dyer, Sarah Sutherland, Hayley Govorko, Lisa Tate, Lynne Fell

Apologies: None

Visitors: Cindy Christensen

Agenda Items	Discussion Points	Actions to be Taken Done, None, Notes...
<u>1. Administration</u>		
1.1 Present	As above	
1.2 Apologies	As above	
1.3 Declaration of Interest	None	
1.4 Confirmation of Minutes	February 2024 minutes Moved: SS Second: TR All in favour	
1.5 Matters Arising	None	
1.6 Correspondence	<ul style="list-style-type: none"> • Paid union meetings - JD & CS attended • Auditors here on Wednesday 3rd March • Property - in Principals report 	

<u>2. Strategic Discussions/Decisions</u> 2.1 Policy Reviews	<ul style="list-style-type: none"> • New policy Mobile Phones and Personal Devices 	
2.2 Motions 2.3 NZSTA Board Training 2.4 Ratification of Annual Plan and Annual Report (minus 2023 audited finances)	<ul style="list-style-type: none"> • Symphony Orchestra Trip - HG secured 30 seats for 9th April (covered under Kapa Haka/Cultural Budget and BoT expenses) • Revisit Term 2 • AP moved that the Board ratify the annual plan and annual report (minus 2023 audited finances) Seconded: JD All agreed 	
<u>3. Monitoring</u> 3.1 Schoolhouse Report 3.2 Principal's Report 3.3 Property Report and H&S Report (also referred to in the Principal's Report) 3.4 Finance Report 3.5 Personnel (see Principal's report) 3.6 Student Achievement	<ul style="list-style-type: none"> • Meeting to be held • Discussion on improvements to Learner Led Conferences • Out of zone ballot • Taken as read • AP advised BOT on wastewater high readings. Had septic tanks cleaned out. Dripper lines are bursting. • AP discussed switchboards and drainage project (as per Principal's report) • Cyclical Maintenance - on hold until AP finds out what team she is working with • Monthly (January/February) financial report is taken as read Moved: AP Second: SS All in favour • AP moved to ratify the 2023 Financials. Seconded: TR. All agreed • As per Principal's report • CC presented and explained the 	<p>PO and SS to contact tenant</p> <p>Revisit next meeting</p> <p>Plumber to be called out immediately AP advised Council that we are trying to remedy</p>

Report	progress with the Year 6 boys writing nine targeted students. CC oversees this and a TA is working with the students. Fun and interactive learning. CC is also wanting to introduce a lunchtime Writers Club	
<u>4. Publicly Excluded Business</u>	<u>Motion:</u> Motion that the public be excluded for Agenda items per Section 48 of the Local Government Official Information and Meetings Act. All in favour	Time In: 6.57pm Time Out: 7.03pm LF left meeting
<u>5. Meeting Closure</u> 5.1 Next Meeting	13th May 2024	

Meeting Closed: 7.03pm

Next Meeting: 13th May 2024

Certified as a true and correct record:

Signed: *[Signature]* Dated: 28/05/2024

